

# **Early Admission at Jefferson Community College COLLEGE COURSES FOR HIGH SCHOOL STUDENTS**

## ***Program Description***

Early Admission allows **academically prepared** and **motivated** high school students the opportunity to enroll in college courses and earn college credit while still enrolled in high school. Students may enroll in a college course online or on the Jefferson Community College campus. Early Admission typically applies to coursework offered on campus or online during the summer session or regular semester. Depending on the class selection, placement testing may be required.

## ***Eligibility***

Students may enroll in college coursework based on their academic preparation, recommendation of the student's high school counselor, and approval from their parents. Students should discuss the various educational opportunities with their counselor and parents in order to determine which approach will best meet their educational objectives.

## ***Campus Based Coursework***

High school students may enroll in classes on the Jefferson Community College campus for dual credit (meeting high school graduation requirements and college credit) or personal educational enrichment. The student must complete the application process and meet the pre-requisites for the course.

## ***Process***

- The Early Admission application must be completed, signed by the student, parent or guardian, and a high school representative. A current high school transcript must be submitted along with the Early Admission application to the Jefferson Community College Admissions Office. Applications are available on the Jefferson Community College website, at the high school counseling office or by calling Enrollment Services at 315-786-2437.
- Once received by the Admissions Office, the application will be reviewed. An appointment with an admissions counselor or further placement testing may be requested.
- Once the application process is complete and approved, registration will be completed by an advisor or college representative in the Enrollment Services office. Early Admission students, attending part time, are not eligible for federal financial aid.

## ***Students under the age of compulsory education (16):***

Students who have not met compulsory school age will be required to pass Ability to Benefit Testing. Registration will be permitted at the discretion of the Director of Admissions and Vice President for Academic Affairs.

**Early Admission at  
Jefferson Community College**

Legal Name \_\_\_\_\_ Age at the time of application \_\_\_\_\_  
First Middle Last

Preferred Name \_\_\_\_\_ Sex Assigned at Birth: Male | Female | X

Gender Identity (Optional): Male | Female | X | Transgender Male | Transgender Female |  
Gender Conforming/Non-Binary | Not Sure/Questioning | Other

Gender Identity (Other) \_\_\_\_\_ Preferred Pronouns (Optional): He | She | They | Other

Primary Language Spoken At Home: \_\_\_\_\_

Mailing Address \_\_\_\_\_  
PO Box or Street City State Zip County

Home Phone (\_\_\_\_) \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Month Day Year

Social Security # or Jefferson ID# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Email address \_\_\_\_\_

High School currently attending: \_\_\_\_\_  
Year of Graduation 20\_\_\_\_\_

What semester are you interested in attending? Fall\_\_\_\_ Spring\_\_\_\_ Winter \_\_\_\_  
Summer \_\_\_\_Year 20\_\_\_\_

I plan to attend: \_\_\_ Part-time (Less than 12 credit hours)  
**Check One** \_\_\_ Full-time (More than 12 credit hours. **Also requires completion of  
our Jefferson Community College Application for  
Admissions.**)

I am interested in enrolling at Jefferson Community College for the following reason(s)  
*please check one*

- \_\_\_ To meet high school graduation requirements
- \_\_\_ To begin college coursework early
- \_\_\_ For personal interest and educational enrichment

If you wish to release student account information, including Financial Aid and Billing, Student Records and Academic Information (including Grades and Registration status), please list all individuals below. This release only pertains to the information provided on this application and does not serve as an official Family Educational Rights and Privacy Act (FERPA) Release of Information. For questions regarding the official FERPA Release of Information process, please contact [studentrecords@sunyjefferson.edu](mailto:studentrecords@sunyjefferson.edu).

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Name	Relationship to Student
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Name	Relationship to Student
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Name	Relationship to Student
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By signing and submitting the Early Admission Application, the student, parent, and guidance counselor are acknowledging the following:

- Course registrations for on campus, online, or any other modality (not part of the EDGE or Distance Learning in High School sections) are subject to the full rate of tuition and fees. High school students are not eligible for federal financial aid.
- Student is subject to all timelines set forth by the college. This includes course drop and withdrawal processes. Failure to drop coursework before the course start date will follow the campus grading policy and tuition and fees refund policy. Policies can be found at [sunyjefferson.edu](http://sunyjefferson.edu).
- Any additional coursework not outlined in this application will require an updated Early Admission application. This includes registration for future terms.
- Students registering for coursework before reaching the age of compulsory attendance (16) or registering for Full Time Status (12 or more credit hours) will be required to pass the Ability to Benefit Test.

Part II  
**(To be completed by school counselor or representative)**

*RECOMMENDATION FOR EARLY ADMISSION: Please address the student's academic and personal readiness for the college experience.*

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*COURSES RECOMMENDED OR REQUIRED: (Please indicate if these courses are required for high school graduation). See our website for specific course numbers, time, and days.*

Course Number: \_\_\_\_\_ Time: \_\_\_\_\_ Days: \_\_\_\_\_ graduation \_\_\_\_\_

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Course Number: \_\_\_\_\_ Time: \_\_\_\_\_ Days: \_\_\_\_\_ graduation \_\_\_\_\_

\*\*\*Please attach a current high school transcript.

\_\_\_\_\_  
Applicant's Signature  
**(This signature also serves as permission to release your mid-term and final grades to your high school guidance office.)**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
School Counselor's Signature or Representative

\_\_\_\_\_  
Name of High School

Return to:  
Office of Admissions  
Jefferson Community College  
1220 Coffeen Street  
Watertown, N.Y. 13601  
315-786-2277