



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MEETING NOTICE

TO: Members of the Board of Trustees
Jefferson Community College

FROM: Karen Freeman, Secretary

DATE: November 29, 2023

SUBJECT: December 2023 Meeting

The December 2023 meeting of the Jefferson Community College Board of Trustees will be held on **Wednesday, December 6, 2023 at 4:00 p.m. in the Board Room, Room 6-220, Jules Center**, Jefferson Community College, 1220 Coffeen Street, Watertown, NY.

The agenda is attached. Resolutions will be posted on the Board of Trustees [web page](#) no later than Tuesday, December 5, 2023.



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES
Wednesday, December 6, 2023
4:00 p.m.**

MEETING AGENDA

- **Call to Order**
- **Approval of Minutes** – November 1, 2023
- **Introductions**
- **Privilege of the Floor**
- **Updates**
 - JCC Foundation – Nathan Hunter
 - College Senate – Joshua Hammond
 - Student Trustee – Tye LaClair
- **President's Report**
- **Finance and Audit Planning Committee** – Committee Chair Damon Draught
 - Budget Amendments:
 - Resolution 192-23: 2023-2024 Budget Amendment: Collegiate Science Technology Entry Program (CSTEP) Grant
 - Resolution 193-23: 2023-2024 Budget Amendment: Library Collection Development Grant
 - Resolution 194-23: 2023-2024 Budget Amendment: Title III Grant
 - Financial Statements: October 2023
- **Academic and Educational Services Committee** – Committee Chair Cindy Intschert
 - Resolution 195-23: Standards of Academic Progress Policy Revision
- **Facilities Committee** - Committee Chair Stephen Todd
- **Personnel Committee** - Committee Chair Beth Fipps
- **Other Business**
 - Resolution 196-23: Ratification of Contracts
- **Executive Session**
- **Schedule of Upcoming Meetings and Events**
 - Nurse Pinning Ceremony – December 14, 2023, Thursday at 4:30 p.m.
 - Senior Send-off for December Graduates – December 18, 2023, Monday at 11:30 a.m.
 - Academic & Educational Services Committee Meeting – December 20, 2023, Wednesday at 3:00 p.m.
 - Personnel Committee Meeting – December 20, 2023, Wednesday at 4:00 p.m.
 - Budget and Planning Committee Meeting – January 3, 2024, Wednesday at 3:00 p.m.
 - Board of Trustees Meeting – January 3, 2024, Wednesday at 4:00 p.m.
- **Adjournment**