



**JEFFERSON COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**MEETING NOTICE**

**TO:** Members of the Board of Trustees  
Jefferson Community College

**FROM:** Karen Freeman, Secretary

**DATE:** December 22, 2023

**SUBJECT:** January 2024 Meeting

The January 2024 meeting of the Jefferson Community College Board of Trustees will be held on **Wednesday, January 3, 2024, at 4:00 p.m. in the Board Room, Room 6-220, Jules Center**, Jefferson Community College, 1220 Coffeen Street, Watertown, NY.

The agenda is attached. Resolutions will be posted on the Board of Trustees [web page](#) no later than Tuesday, January 2, 2024.



**JEFFERSON COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
Wednesday, January 3, 2024  
4:00 p.m.**

**MEETING AGENDA**

- **Call to Order**
- **Approval of Minutes** – December 6, 2023
- **Introductions**
- **Privilege of the Floor**
- **Updates**
  - JCC Foundation – Nathan Hunter
  - Student Trustee – Tye LaClair
- **President's Report**
- **Finance and Audit Committee** – Committee Chair Damon Draught
  - Budget Amendments:
    - Resolution 100-24: 2023-2024 Budget Amendment: Educational Opportunity Program Grant
    - Resolution 101-24: 2023-2024 Budget Amendment: SUNY 2020 – Round V Grant
    - Resolution 102-24: 2023-2024 Budget Amendment: SUNY/MVCC Apprenticeship Program - Renzi
    - Resolution 103-24: 2023-2024 Budget Amendment: SUNY Workforce Development Training
  - Financial Statements: November 2023
- **Academic and Educational Services Committee** – Committee Chair Cindy Intschert
  - Resolution 104-24: Program Revision: Accounting, A.A.S.
  - Resolution 105-24: Program Revision: Applied Business Studies, A.O.S.
  - Resolution 106-24: Program Revision: Zoo Technology, A.A.S.
  - Resolution 107-24: Academic Calendar – Fall 2024
- **Facilities Committee** - Committee Chair Stephen Todd
- **Executive Session**
- **Personnel Committee** - Committee Chair Beth Fipps
  - Resolution 108-24: Job Title & Classification: Provost, Vice President of Academic Affairs and Student Affairs
- **Other Business**
  - Resolution 109-24: Ratification of Contracts
- **Schedule of Upcoming Meetings and Events**
  - Spring Convocation – January 17, 2024, Wednesday at 8:30 a.m.
  - Academic & Educational Services Committee Meeting – January 17, 2024, Wednesday at 3:00 p.m.
  - Personnel Committee Meeting – January 17, 2024, Wednesday at 4:00 p.m.
  - Facilities Committee Meeting – January 29, 2024, Monday at 4:00 p.m.
  - Budget and Planning Committee Meeting – February 8, 2024, Thursday at 3:00 p.m.
  - Board of Trustees Meeting – February 8, 2024, Thursday at 4:00 p.m.
- **Adjournment**