



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MEETING NOTICE

TO: Members of the Board of Trustees
Jefferson Community College

FROM: Karen Freeman, Secretary

DATE: October 25, 2023

SUBJECT: November 2023 Meeting

The November 2023 meeting of the Jefferson Community College Board of Trustees will be held on **Wednesday, November 1, 2023 at 4:00 p.m. in the Board Room, Room 6-220, Jules Center**, Jefferson Community College, 1220 Coffeen Street, Watertown, NY.

The agenda is attached. Resolutions will be posted on the Board of Trustees [web page](#) no later than Tuesday, October 31, 2023.



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES
Wednesday, November 1, 2023
4:00 p.m.**

**MEETING AGENDA
(updated Oct. 30, 2023)**

- **Call to Order**
- **Approval of Minutes** – October 4, 2023
- **Introductions**
- **Privilege of the Floor**
- **Updates**
 - JCC Foundation – Nathan Hunter
 - Student Trustee – Tye LaClair
- **President's Report**
- **Finance and Audit Planning Committee** – Committee Chair Damon Draught
 - Budget Amendments:
 - Resolution 183-23: 2022-2023 Budget Amendment: Center for Community Studies – Zoo New York Survey
 - Resolution 184-23: 2022-2023 Budget Amendment: Perkins Grant
 - Resolution 185-23: 2022-2023 Budget Amendment: Strategic Enrollment Management
 - Resolution 186-23: 2022-2023 Budget Amendment: TRIO Grant
 - Budget Transfer:
 - Resolution 187-23: 2022-2023 Budget Transfer: Year End Budget Adjustments
 - Financial Statements: September 2023
- **Academic and Educational Services Committee** – Committee Chair Cindy Intschert
 - Resolution 188-23: Program Revision – Business Administration A.A.S.
 - Resolution 189-23: Program Revision – Nursing A.A.S.
- **Facilities Committee** - Committee Chair Stephen Todd
- **Other Business**
 - Resolution 190-23: Ratification of Contracts
- **Personnel Committee** - Committee Chair Beth Fipps
 - Resolution 191-23: Endorsement of the President's Goals
- **Executive Session**
- **Schedule of Upcoming Meetings and Events**
 - Academic & Educational Services Committee Meeting – November 15, 2023, Wednesday at 3:00 p.m.
 - Personnel Committee Meeting – November 15, 2023, Wednesday at 4:00 p.m.
 - Budget and Planning Committee Meeting – December 6, 2023, Wednesday at 3:00 p.m.
 - Board of Trustees Meeting – December 6, 2023, Wednesday at 4:00 p.m.
 - Nurse Pinning Ceremony – December 14, Thursday at 4:30 p.m.
 - Senior Send-off for December Graduates – December 18, Monday at 11:30 a.m.
- **Adjournment**