

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 117-24
DATE: MARCH 6, 2024
SUBJECT: 2023-2024 BUDGET AMENDMENT
SUNY APPRENTICESHIP PROGRAM
GRANT PERIOD: DECEMBER 31, 2023 – NOVEMBER 30, 2026

WHEREAS, the College has received funding from the SUNY Apprenticeship Operational Support Program to assist in developing pre-apprenticeships and registered apprenticeships in advanced manufacturing, healthcare/human services, and other sectors.

THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

SUNY Apprenticeship Prog.– Local Grants & Contracts 2659-3011-5420	<u>\$ 60,000.00</u>
Total Revenue Increase	\$ 60,000.00

INCREASE EXPENDITURE:

SUNY Apprenticeship Prog. - Prof P/T	2659-3011-6102	35,832.42
SUNY Apprenticeship Prog.- State ERS	2659-3011-6201	3,404.08
SUNY Apprenticeship Prog - Social Security	2659-3011-6204	2,741.18
SUNY Apprenticeship Prog.- Workers Comp	2659-3011-6205	358.32
SUNY Apprenticeship Prog. – Advertising	2659-3011-7203	7,664.00
SUNY Apprenticeship Prog.- Indirect Cost	2659-3011-7231	<u>10,000.00</u>
Total Expenditure Increase		\$ 60,000.00

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO. 118-24

DATE: MARCH 6, 2024

**SUBJECT: Academic Calendar Policy
 (Revises Resolution No. 118-85, September 1985)**

BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby approve revisions to the Academic Calendar Policy as attached.

Jefferson Community College

Academic Calendar Policy

Purpose

To establish an Academic Calendar using regulations and procedures outlined in the Statement of Policy.

DEFINITIONS:

Certain terms are used in this document with specific meanings, as defined in this section.

- **The Academic Calendar** is a schedule of the major events that occur in an academic year. These events include dates for start and end of classes, college breaks, midterm, reading days, final examinations, withdrawal, Commencement/s, and select faculty duty days.

STATEMENT OF POLICY:

1. The development of the academic calendar, including soliciting input and recommendations from their constituencies and for sharing such feedback, will be the responsibility of an Academic Calendar Workgroup with membership as follows:
 - a. Administration: Vice President of Academic Affairs
 - b. College Senate: President or designee
 - c. Educational Support Professionals: President or designee
 - d. Enrollment Services: Registrar or designee
 - e. Faculty Association of Jefferson Community College: President or designee
 - f. Student Activities and Inclusion: Director or designee
 - g. Students: Student Government Association President or designee
2. The College's Academic Calendar will be constructed within the framework of the contracts between the College and the Educational Support Professionals and the College and the Faculty Association, applicable regulations of State University of New York and the New York State Education Department, and general guidelines established by Jefferson Community College's Board of Trustees.
3. Each Academic Calendar will be recommended to the Office of the President and approved by the Jefferson Community College Board of Trustees no less than eight months prior to the effective date of the calendar.
4. Following approval by the Trustees, the Academic Calendar will be published as approved. Changes to the calendar will be considered only by special action by the College Trustees, emergencies excepted.
5. The Vice President of Academic Affairs is responsible for overseeing this policy.

Academic Calendar Policy

Adopted: September 1985, Res. 118-85

Workgroup Composition Revised: August 2000, Res. 156-00

Revised:

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 122-24

DATE: MARCH 6, 2024

SUBJECT: RATIFICATION OF CONTRACTS
Fort Drum Regional Health Planning Organization
State University of New York (PIA-MiniTab)
State University of New York (PIA-SUNY Online Services)
Syracuse University
Vector Solutions

WHEREAS, pursuant to Jefferson Community College Board of Trustees Resolution No. 128-89, the College President approved the following contractual agreements, copies of which are attached hereto:

Fort Drum Regional Health Planning Organization
(funding agreement, surgical technologist program)

State University of New York (Mini-tab)
(participating institution agreement, statistics software for instruction)

State University of New York (Online Services)
(participating institution agreement, online applications and help desk services)

Syracuse University
(memorandum of understanding, conditional guaranteed admission for English Language Institute students)

Vector Solutions
(online training, human resources)

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby recognize and ratify the aforementioned agreements.