The monthly meeting of the Board of Trustees of Jefferson Community College was called to order at 4:09 p.m., on Wednesday, April 4, 2007, in the Board Room (6-220), Jefferson Community College, Watertown, New York, by Board Chair Suzanne Tingley.

APPROVAL OF MINUTES
On motion made by Michelle Pfaff and seconded by Richard Howland, the minutes of the March 7, 2007 meeting were unanimously approved.

PRIVILEGE OF THE FLOOR
Board Chair Tingley offered the privilege of the floor. No one came forward to address the Board.

REPORT OF THE JCC FOUNDATION
Michelle Pfaff noted that the College Foundation met with their investment counselor last month. Also last month, the Foundation announced the Jefferson Scholars program
which will provide tuition scholarships for support the top 15% of each graduating class from Jefferson and Lewis County high schools.

**PRESIDENT'S REPORT**

1. Mary Perrine presented a summary of the most recent SUNY Student Opinion Survey which was administered last spring. Trustees expressed interest in seeing further analysis of the data, including the rankings of Jefferson as compared to other SUNY community colleges.

2. President McCoy noted that the Strategic Plan Update was provided for review prior to the meeting today and asked if there were any comments or questions with regard to the summary. It was suggested that we change how the capital campaign status is reflected. The current document seems to indicate the Campaign will pick up later this year, which is not the case.

3. Suzanne, Carole, Michelle and Karen attended the NYCCT Conference last weekend. The session on Board Self Evaluation was very worthwhile. Bob Parilla attended the conference. Bob is willing to work with us this summer on a retreat, possibly for Board Self –Evaluation.

4. President McCoy provided an update on the Facilities Master Plan timing. She and Dean Sproul met with Vice Chancellor Dennis Golladay a few weeks ago. Jefferson has current facilities master plan projects already approved which are a part of the current funding plan. Vice Chancellor Golladay indicated we need to develop a new Facility Master Plan to carry us forward. That plan is due next spring for prioritizing at SUNY level (March 1). We have asked for a proposal from Bernier and Carr which is expected soon.

5. Upcoming Events:
   - North Country Reads (public reading / discussion on campus) – April 24
   - Administrative Professionals Day Program – April 25
   - Alumni Awards Dinner – April 25
   - Student Awards Ceremony – April 26
   - Budget Work Session – April 26 (4-7 p.m.)
   - Retirement and Recognition Event – May 4
   - Commencement – May 18

**BUDGET AND PLANNING COMMITTEE**

Sarah Baldwin, Director of Financial Services, presented the rationale for the new Paramedic Program Advance Standing Assessment Fee. On motion made by Michelle
Pfaff, seconded by Richard Howland, the Board unanimously approved a resolution to amend the 2006-2007 Tuition and Fee Schedule as follows:

RESOLUTION NO. 123-07: AMENDMENT TO 2006/2007 TUITION AND FEE SCHEDULE – PARAMEDIC PROGRAM
ADVANCE STANDING ASSESSMENT FEE

WHEREAS, by resolution No. 164-06 dated July 5, 2006 the Jefferson Community College Board of Trustees adopted a Tuition and Fee Schedule for the 2006-2007 academic year; and

WHEREAS, a recently adopted Paramedic Program Advanced Standing Policy will allow New York State certified EMS providers to request an assessment of prior learning for academic credit in the Paramedic Program;

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby amends the 2006-2007 Tuition and Fee schedule to include the following:

STUDENT SERVICE FEES:
Fees deducted from operating costs as offsetting revenue:

Paramedic Program Advance Standing Assessment Fee $100.00

Sarah Baldwin presented the financial statements for the one-month period ending March 31, 2007. Following discussion and on motion made by Michelle Pfaff and seconded by Jody LaLone, the Board unanimously accepted the monthly financial statements.

ACADEMIC AND EDUCATIONAL SERVICES COMMITTEE
On motion made by Jody LaLone, seconded by Michelle Pfaff, the Board unanimously approved the following Advisory Committee for the Criminal Justice program:

RESOLUTION NO. 126-07: APPOINTMENT OF ADVISORY COMMITTEE CRIMINAL JUSTICE

BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby appoints the following Criminal Justice Program Advisory Committee for a period of three years, to May 2010:
CRIMINAL JUSTICE PROGRAM
ADVISORY COMMITTEE

Sheriff John Burns
Watertown Police Dept.
Metro-Jeff Public Safety Bldg.
753 Waterman Drive
Watertown, NY 13601
315-786-2744

Ms. Cindy Intscher
Jefferson County District Attorney
175 Arsenal St.
Watertown, NY 13601
315-785-3053

Lt. Cheryl Clark
Watertown Police Dept.
Community Police Unit
Metro-Jeff Public Safety Bldg.
753 Waterman Drive
Watertown, NY 13601
315-786-2744

Sheriff Mike Tabolt
Lewis County Sheriff's Dept.
Outer Stowe St.
Lowville, NY 13367
315-376-3511

Chief Dan Gaumont
Watertown Fire Dept.
224 S. Massey St.
Watertown, NY 13601
315-786-7711

Mr. Robert Lighthall
Undersheriff
Oswego Cty. Sheriff's Office
39 Churchill Rd.
Oswego, NY 13126
315-349-3306

Lt. Chris Handley
NYS Dept. of Environmental Conservation
Dulles State Office Bldg.
Washington St.
Watertown, NY 13601
315-785-2231

Judge Kim Martusewicz
Jefferson County Court Judge
195 Arsenal St.
Watertown, NY 13601
315-785-3010

Mr. Ed Brown
Director
Jefferson County Probation Dept.
175 Arsenal St.
Watertown, NY 13601
315-785-3065

Mr. James Mance
Superintendent
Watertown Correctional Facility
Swan Road
Watertown, NY 13601
315-782-7490

Chief Joseph Goss
Watertown Police Dept.
Metro-Jeff Public Safety Bldg.
753 Waterman Dr.
Watertown, NY 13601
315-786-2610

Captain Darrin Pitkin
New York State Police
Rt. 37
Watertown, NY 13601
315-782-2112
OTHER BUSINESS
On motion made by Sharon Postelli, seconded by Jody LaLone, the Board ratified contracts as follows:

RESOLUTION NO. 124-07: RATIFICATION OF CONTRACTS
Transcare Ambulance

WHEREAS, pursuant to Jefferson Community College Board of Trustees Resolution No. 128-89, the College President approved the following contractual agreements, a copy of which is attached hereto:

Transcare Ambulance
(clinical agreement – Paramedic Program)

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby recognize and ratify the aforementioned agreement.

On motion made by Michelle Pfaff, seconded by Sharon Postelli, the Board unanimously approved the 2007-2008 Holiday Schedule as follows:

RESOLUTION NO. 125-07: 2007-2008 HOLIDAY SCHEDULE

BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following holiday schedule for the 2007-2008 academic year:

Monday, 09/03/07 Labor Day
Thursday, 11/22/07 Thanksgiving Day
Friday, 11/23/07 Day after Thanksgiving
(in lieu of Election Day, 11/06/07)
Monday, 12/24/07 Christmas Eve
(in lieu of Veterans’ Day, 11/11/07)
Tuesday, 12/25/07 Christmas Day
Monday, 12/31/07 New Year’s Eve
(in lieu of President’s Day, 02/18/08)
Tuesday, 01/01/08 New Year’s Day

Monday, 01/21/08 Martin Luther King Jr. Day

Monday, 05/26/08 Memorial Day

Friday, 07/04/08 Independence Day

In addition, two (2) floating holidays:
In lieu of Columbus Day, 10/08/07
In lieu of Lincoln’s Birthday, 02/12/08

**SCHEDULE OF MEETINGS**
Budget and Planning Committee – Wednesday, May 2, 2007, 3:00 p.m.
Full Board - Wednesday, May 2, 2007, 4:00 p.m.
Academic and Educational Services – May 2, 2007, 3:00 p.m.

**ADJOURNMENT**
On motion made by Richard Howland, seconded by Jody LaLone, the Board adjourned at 5:22 p.m.

Respectfully submitted,

Karen A. Carr, Secretary
Board of Trustees