Dear student:

Our records indicate that you may have reached the maximum number of attempted hours to receive federal financial aid. In order for you to be eligible for future financial aid at Jefferson Community College you must complete the Financial Aid 150% Review Form located on the reverse side of this letter.

Further explanation of requirement: According to federal regulations, financial aid recipients (including students receiving only student loans) must meet a 150% Satisfactory Academic Progress requirement. This requirement indicates that a student must complete their degree within 150% of the total degree requirements, including transfer credits. For example, if you are enrolled in a program requiring 60 credits to earn the degree, you lose eligibility once you have attempted over 90 credits.

Next Steps:

- Complete the form located on the reverse side of this letter with an advisor. Please note: Your advisor does not have a copy of this form so please bring this form with you when you meet. If you forget the form, stop by the Financial Services & Student Records Office before your meeting takes place. If your faculty advisor is not available, and you need to see an advisor in the Advising, Career, and Transfer Center, you will need to make an appointment to do so.
- You will need to take a copy of your degree audit (which can be generated from your SOAR account) with you to your appointment if you see an advisor from the Advising, Career, and Transfer Center. If you have questions on generating a degree audit you may go to the welcome center and the student ambassadors can help you with that.
- Make sure that the graduation plan you have submitted reflects your current degree program. For example, if you are a Math/Science major who is planning on entering the Nursing program, but have not yet been accepted into the program, the degree plan you submit must be for the current Math/Science major. The review form should list all of the courses that you need to graduate and the semesters in which you will take the classes.
- You and an advisor must sign and date the form.
- If you are currently enrolled in coursework, your form may be delayed until final grades from the current term have been finalized.
- Submit to the Financial Services Office for review. Please allow 2-3 weeks for the form to be reviewed.

No federal financial aid for the upcoming semesters will be awarded until the review form is completed and approved. Federal financial aid includes student loans, Pell grants, SEOG grants and work-study. If you are graduating this semester or are not planning to return to Jefferson Community College in the future please disregard this notice. If you have any questions regarding this matter, please feel free to contact the Financial Services & Student Records Office at 786-2355.

Sincerely,
Financial Services Office

-Please see reverse side-
Request for Review of Academic Record for
Financial Aid Eligibility beyond the 150% Point

Students are expected to complete an associate degree by attempting no more than 150% of the credits required for the degree. For an example, a program requiring 60 credits for graduation must be completed in 90 hours attempted. When a student exceeds the maximum number of credits, the file will be reviewed for continued federal financial aid eligibility.

Name: _______________________________________        Date____________________
Campus ID: J ___________________       Major: ____________________________
Expected Graduation Date (month/year): ________________

The following is my plan for graduation. I expect to take the following courses in the indicated semesters in order to graduate by the date listed above (list ALL courses required for graduation). I understand that I may modify this plan to take different courses as long as the new course selections fulfill a degree requirement. I will notify the financial aid office if my plan changes or I change majors.

<table>
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I understand that if I withdraw or fail any of the courses, I may lose my financial aid eligibility permanently at Jefferson Community College.

Signature: ___________________________________    Date: ______________________

Advisors: please sign below indicating that you have worked with this student to create a plan for graduation as outlined above.

Advisor signature: _____________________________    Date: ______________________

This form will not be reviewed without an advisor's signature

FOR FINANCIAL SERVICES OFFICE USE ONLY:
Total Number of Attempted Hours: _________   Total Number of Transfer Hours: _________
Total Number of Earned Hours: _________   Cumulative Grade Point Average: _________
Notes: _________________________________________________________________
Change of Major: ________________________________________________________
Transfer credits: _________________________________________________________
Previous Degrees: ________________________________________________________
Financial Aid Action:   Approved   Denied   Signature: ________________________