The regular monthly meeting of the Board of Trustees of Jefferson Community College was called to order at 4:02 p.m., on Wednesday, December 3, 2014, in the Board Room (6-220), Jefferson Community College, Watertown, New York, by Board Chair James Scordo.

**APPROVAL OF MINUTES**
On motion made by Michael Crowley and seconded by Michelle Pfaff, the minutes of the November 5, 2014 meeting were unanimously approved.

**PRIVILEGE OF THE FLOOR**
Chair Scordo offered the privilege of the floor. No one came forward to address the Board.
UPDATE FROM THE FOUNDATION
President McCoy and Trustee Clark reported that the Foundation held a brief meeting in November to discuss the framework of a strategic plan. Next month, Dave Clark and Jim Scordo will address the Foundation Board to begin discussion of the feasibility of a capital campaign.

UPDATE FROM THE STUDENT TRUSTEE
Student Trustee Alyssa Mckenzie-Chery noted that this past month Student Government hosted two open forums for students to identify issues or concerns related to campus life and to work toward resolutions. The open forums have been well received by students.

UPDATE FROM THE SENATE PRESIDENT
A written report from College Senate President John Penrose was posted with Trustee meeting materials.

PRESIDENT’S REPORT
1. Music Professor Lisa Scrivani-Tidd provided a synopsis of her Spring 2014 sabbatical experience which included research, publication, presentations and performance. She also treated Trustees to a short video of one of her recent performances.

2. Vice President Betsy Penrose provided background on the development of SUNY Policies on Sexual Assault Prevention. VP Penrose was a member of the SUNY workgroup which developed the policies. She reviewed the major points of the policies and next steps involved in incorporating the policies at the campus level.

3. President McCoy noted that the leadership team and facilities director Bruce Alexander spent several hours this morning reviewing the 60% design drawings of the Collaborative Learning Center and Dewey Renovation project with Mach Architecture / Bernier Carr representatives who will now make changes to the design to bring it in line with the project budget. The designers are targeting January 2015 to go out to bid. There is still a question on when the state budget support will come through and contracts will not be awarded until that happens.

4. President McCoy noted that the College experienced two weather-related closures due to the November snowstorms. She was pleased with the campus response to care for our students in residence (foodservice) and keeping the campus safe. VP Finch has put out a schedule for make-up of classes.

5. President McCoy reviewed upcoming events:
   Cannoneer Holiday, Friday – December 5.
   Nurses Pinning, Friday – December 19.
   Fall Commencement, Saturday, December 20.
BUDGET AND PLANNING COMMITTEE
Committee Chair Michael Crowley provided the report of the Budget and Planning Committee which met prior to the full Board meeting. Trustee Crowley reviewed the financial statements for the month ending September 30, 2014. On motion made by Dan Villa, seconded by Alyssa McKenzie-Chery, the financial statements were unanimously accepted.

ACADEMIC AND EDUCATIONAL SERVICES
Committee Chair Terry Fralick provided the report of the Academic and Educational Services Committee which met prior to the full Board meeting. Following presentation by VP Tom Finch and on motion made by Terry Fralick, seconded by Michelle Pfaff, the Board unanimously approve the repeal of Resolution 167-13, Standards of Academic Progress, as follows:

RESOLUTION NO. 184-14: REPEAL OF RESOLUTION 167-13 Standards of Academic Progress

WHEREAS, the Jefferson Community College Board of Trustees approved Standards of Academic Progress by Resolution No. 167-13 dated November 6, 2013; and

WHEREAS, the College’s academic leadership has determined that implementation of those standards as written actually may create barriers for students and in some cases deny students the opportunity to work toward success;

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby repeals Resolution 167-13 and directs the academic leadership of the College to revise the standards for future review by the Board.

On motion made by Terry Fralick, seconded by Steven Haas, the Board unanimously adopted the 2017-2018 academic calendar as follows:

RESOLUTION NO. 185-14: ACADEMIC CALENDAR 2017-2018

WHEREAS, Jefferson Community College Board of Trustees Resolution No. 118-85 directs the formation each year of the Academic Calendar Workgroup for the purpose of reviewing and recommending the academic calendar; and

WHEREAS, the Academic Calendar Workgroup has proposed an academic calendar for 2017-2018 as described in a memorandum dated November 14, 2014;

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby adopts the attached academic calendar for 2017-2018 as developed and recommended by the Academic Calendar Workgroup.
OTHER BUSINESS
President McCoy presented contracts for ratification. On motion made by Michelle Pfaff, seconded by Dave Clark, the Board unanimously ratified the following contracts:

RESOLUTION NO. 183-14: RATIFICATION OF CONTRACTS
Lewis County General Hospital
New York State Department of Corrections
JCCI Resource Development Services
NYSERDA
State University of New York
VMware
US Army Garrison, Fort Drum
Jeff-Lewis BOCES

WHEREAS, pursuant to Jefferson Community College Board of Trustees Resolution No. 168, the College President approved the following contractual agreements, copies of which are attached hereto:

Lewis County General Hospital
/agreement for clinical resources for student experience/

New York State Department of Corrections
/agreement for grant: Cape Vincent Correctional Facility/

JCCI Resource Development Services
/TRIO grant application consulting services/

NYSERDA
/energy analysis project/

State University of New York
/electric power buying group/

VMware
/enterprise license agreement/

US Army Garrison, Fort Drum
/memorandum of understanding academic offerings/

JEFF- Lewis BOCES
/inter-municipal agreement Edge program/

NOW, THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby recognize and ratify the aforementioned agreements.
EXECUTIVE SESSION
On motion made by Michelle Pfaff seconded by Dan Villa the Board adjourned to Executive Session at 5:04 p.m. pursuant to Article 7, Section 105 (f) of the Public Officers Law.

RECONVENTION
On motion made by Michelle Pfaff, seconded by Dan Villa, the Board reconvened in open session at 5:22 p.m.

SCHEDULE OF MEETINGS
- Budget and Planning – Wednesday, January 7, at 3:00 p.m.
- Academic and Educational Services – January 7, 2014
- Full Board Meeting – Wednesday, January 7, at 4:00 p.m.

ADJOURNMENT
On motion made by Dan Villa, seconded by Michelle Pfaff, the meeting was adjourned at 5:23 p.m.

Respectfully submitted,

Karen A. Carr
Secretary to the Board