

Special Unit College Courses

- 4 -6 week courses scheduled around events on the unit's training calendar
- conducted in the unit's classrooms
- Army tuition assistance funds tuition costs
- soldiers pay for textbooks
- courses can be selected from
 - Personal Finance
 - Introduction to Business
 - Principles of Management
 - Effective Supervision
 - Introduction to Criminal Justice
 - Criminal Administrative Procedures
 - Issues in Public Safety
 - Fundamentals of English
 - Basic Arithmetic Skills
 - Fundamentals of Reading
 - History of Western Civilization
 - American History
 - American Government
 - World Affairs
 - Planet Earth
 - Environmental Geology
 - Psychology for Life
 - Introduction to Psychology
 - Introduction to Sociology
 - and many others

Note: some courses may have pre-requisites that soldier/students would have to meet

CONTINUING EDUCATION DIVISION
1220 Coffeen Street
Watertown, NY 13601



Special Unit Courses



COLLEGE COURSES FOR MILITARY UNITS



Jefferson Community College is accredited by the Middle States Association of Colleges and Schools and a member of Servicemembers Opportunity Colleges Army Degree program

Requesting Special Unit College Courses

1. Discuss interest for conducting unit college courses with the Army Education Center Counselor and JCC's Director of Military Programs.
2. Interested soldiers must have, or must create, an active GoArmyEd account for Army tuition assistance funding. The Army Education Center Counselor will assist soldiers with GoArmyEd procedures.
3. Submit a memorandum from the Unit Commander formally requesting the course(s) with proposed dates, times, and location(s).
4. Provide a conducive classroom with minimum instructional support materials – white board, overhead projection system, video player/monitor, student desks.



Soldiers enrolled in GoArmyEd must have valid degree programs and any courses funded with Army tuition assistance monies must apply in their degree. As part of Jefferson's admissions process, a soldier's Army AARTS transcript will be evaluated for credit and posted to the soldier's Jefferson transcript at the end of the semester.

Schedule of Fees*

Army Tuition Assistance funding can cover 100% of the tuition costs for eligible soldiers

Soldiers pay for textbooks*

***some soldiers may be eligible for Federal Financial Aid to cover textbook costs.**

AARTS Transcripts

It is up to you to ensure your AARTS transcript reflects the appropriate training and MOS experience you think should be listed there. The AARTS Operations Center website provides instructions as to how a soldier can update the information posted to an AARTS transcript.

Jefferson Community College reviews the transcripts and awards credits solely based upon the American Council on Education's recommendations for credit. However, when credits may be listed more than once, such as two or more recommendations for supervision, Jefferson only awards the credit once.

Once military training and experience credits are evaluated and posted the soldier's transcript, a soldier can use the credits for civilian education promotion points for promotion to Sergeant and/or Staff Sergeant.

Other types of potential credits that could be Defense Language Proficiency Tests, Defense Acquisition University, College Level Examination Program, DANTES Subject Standardized Tests, military training and experience from other services.

A soldier can review his/her AARTS transcript at: <https://aarts.army.mil>

Interested in finding out more information about Jefferson's Special Unit Courses?

Call the Director of Military Programs

Jefferson Community College
HRC Education Center Annex
10450 5th Armored Division Drive
Fort Drum, NY 13602
(315) 786-6584

