Additional, Concurrent Matriculation Request Form
Jefferson Community College, Watertown, NY

Instructions: Please complete the information below; obtain the appropriate signatures and return this form to the Student Records Office, Jules 6-024 by the 10th day of classes in the semester for which the change is to be made.

Student Name: ______________________________  Student ID Number: __________________
(Please Print Neatly)
Change to be effective for: ___Fall ___ Winter ___Spring ___Summer  Year: ______

Primary Program:

Major/Program of Study: __________________________________________________________
Degree:   ___A.S   ___A.A.   ___A.A.S.   ___CERT
*Math/Science, OTEC, HAT, BUS Potsdam and Childhood Education majors, please indicate concentration: _______________
Expected Date of Graduation: _____________________  Month           Year

Secondary Program:

Major/Program of Study: __________________________________________________________
Degree:   ___A.S   ___A.A.   ___A.A.S.   ___CERT
*Math/Science, OTEC, HAT, BUS Potsdam and Childhood Education majors, please indicate concentration: _______________
Expected Date of Graduation: _____________________  Month           Year

Please provide reason(s) for making this request: _______________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Required Signatures

_____________________________________________________________________________________
Student Signature ___________________________  Date ___________________________

_____________________________________________________________________________________
*Authorized Signature ___________________________  Date ___________________________

_____________________________________________________________________________________
Student Records ___________________________  Date Processed ___________________________

*Must be signed by the Associate VP of the new program or by an authorized advisor.

NOTE: A minimum of 15 residency credit hours must be successfully completed for each additional degree or certificate. Individual Studies must be the primary degree unless a certificate program is primary.

Please refer to the current Jefferson Community College catalog for information on approved programs of study and guidelines for matriculation in additional/concurrent degree/certificate programs.

Revised 11/24/2014