

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 105-22

DATE: FEBRUARY 2, 2022

SUBJECT: 2021-2022 BUDGET AMENDMENT
LIBERTY PARTNERSHIP PROGRAM GRANT

GRANT PERIOD: SEPTEMBER 1, 2021 – AUGUST 31, 2022

WHEREAS, funds have been received from the New York State Education Department (SED) to implement a 12-month Liberty Partnership Program in conjunction with the Watertown City School District and the Watertown Family YMCA;

WHEREAS, the Watertown Liberty Partnership Program (WLPP) will provide structured and individualized support services through a hybrid school-based, after-school, and summer program model. A total of 200 at-risk students in grades 5-12 will be served in each year of this multi-year grant;

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby approves the following budget amendment:

INCREASE REVENUE:

Liberty Partnership Grant –State Grants	2632-3011-5420	<u>\$192,634.00</u>
---	----------------	---------------------

Total Revenue Increase \$192,634.00

INCREASE EXPENDITURE:

Liberty Partnership Grant –Prof F/T	2632-3011-6101	\$ 1,149.00
Liberty Partnership Grant –Prof P/T	2632-3011-6102	56,644.00
Liberty Partnership Grant –Prof Adjunct	2632-3011-6103	2,000.00
Liberty Partnership Grant –State ERS	2632-3011-6201	10,700.00
Liberty Partnership Grant –State TRS	2632-3011-6202	1,500.00
Liberty Partnership Grant –Social Security	2632-3011-6204	8,810.00
Liberty Partnership Grant –Workers Comp	2632-3011-6205	1,150.00
Liberty Partnership Grant –Life Insurance	2632-3011-6206	45.00
Liberty Partnership Grant –Disability Insurance	2632-3011-6208	95.00
Liberty Partnership Grant –Health Insurance	2632-3011-6209	18,000.00
Liberty Partnership Grant –Instr Supplies	2632-3011-7108	1,000.00
Liberty Partnership Grant –Activity Expense	2632-3011-7202	772.00
Liberty Partnership Grant –Indirect Cost	2632-3011-7231	18,519.00
Liberty Partnership Grant –Prof Svc Fees	2632-3011-7241	34,500.00

Liberty Partnership Grant –Travel	2632-3011-7250	32,750.00
Liberty Partnership Grant –Scholarship	2632-3011-7512	<u>\$ 5,000.00</u>

Total Expenditure Increase \$192,634.00

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 106-22

DATE: FEBRUARY 2, 2022

SUBJECT: 2021-2022 BUDGET AMENDMENT
SUNY CHILDCARE GRANT

GRANT PERIOD: SEPTEMBER 1, 2021 – AUGUST 31, 2022

WHEREAS, the College received notification of funding from the State in the amount of \$92,113 which is more than the estimate provided at the time the budget was formulated;

THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees approves the following budget amendment:

INCREASE REVENUE:

SUNY Child Care Grant – Revenue	2602-3011-5420	<u>\$ 1,113.00</u>
---------------------------------	----------------	--------------------

Total Revenue Increase **\$ 1,113.00**

INCREASE EXPENDITURE:

SUNY Child Care Grant – Other Fees	2602-3011-7239	<u>\$ 1,113.00</u>
------------------------------------	----------------	--------------------

Total Expenditure Increase **\$ 1,113.00**

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 107-22

DATE: FEBRUARY 2, 2022

SUBJECT: ACCOUNTS RECEIVABLE/STUDENT WRITE-OFF

WHEREAS, due to the COVID-19 pandemic, the College's student population has been financially impacted; and

WHEREAS, the accounts receivable student accounts from Fall 2020, Winter 2020 and Spring 2021 terms, set for in the attached schedule are outstanding; and

WHEREAS, the attached schedule includes auxiliary outstanding balances of \$148,047.76; and

WHEREAS, the College recommends the write off of student accounts as contained in the attached schedule, for a total amount of \$848,589.28, utilizing operating funds.

NOW, THEREFORE BE IT RESOLVED, that the Jefferson Community College Board of Trustees approve a write off of \$848,589.28 in outstanding student account balances.

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 108-22

DATE: FEBRUARY 2, 2022

SUBJECT: ACCEPTANCE OF COLLEGE AUDIT

BE IT RESOLVED, that the Jefferson Community College Board of Trustees hereby accepts the attached audit of the financial statements of Jefferson Community College for the year ending August 31, 2021 as prepared by The Bonadio Group.

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 109-22

DATE: FEBRUARY 2, 2022

SUBJECT: **JOB TITLE AND CLASSIFICATION**
Executive Director – Cultural Fluency, Equity and Inclusion

BE IT RESOLVED, that pursuant to Section 201.7 (a) of the New York State Department of Civil Service Rules and Regulations, the Board of Trustees of Jefferson Community College determines the position of:

Executive Director – Cultural Fluency, Equity and Inclusion

be classified as professional service as defined in Section 6306 of Education law.

**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

RESOLUTION NO.: 110-22

DATE: FEBRUARY 2, 2022

SUBJECT: **RATIFICATION OF CONTRACTS**
Educational Support Professionals
Empire State Development
EMSI Burning Glass
Faculty Association of Jefferson Community College
META
State University of New York
Syracuse University
VCA North Country Animal Hospital
Vector Solutions

WHEREAS, pursuant to Jefferson Community College Board of Trustees Resolution No. 128-89, the College President approved the following contractual agreements, copies of which are attached hereto:

Educational Support Professionals
(memorandum of understanding, COVID testing)

Empire State Development
(proposal, DRI incentive funding)

EMSI Burning Glass
(services agreement, economic impact study)

Faculty Association of Jefferson Community College
(memorandum of understanding, COVID testing)

META
(services contract, student wellness/teletherapy)

State University of New York
(participating institution agreement, D2L Brightspace)

Syracuse University
(consultant, non-credit assessment plan)

VCA North Country Animal Hospital
(clinical agreement, zoo technology program)

Vector Solutions
(services contract, student wellness platform)

THEREFORE, BE IT RESOLVED, that the Jefferson Community College Board of Trustees does hereby recognize and ratify the aforementioned agreements.