



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MEETING NOTICE

TO: Members of the Board of Trustees
Jefferson Community College

FROM: Karen Freeman, Secretary

DATE: February 28, 2024

SUBJECT: March 2024 Meeting

The March 2024 meeting of the Jefferson Community College Board of Trustees will be held on **Wednesday, March 6, 2024, at 4:00 p.m. in the Board Room, Room 6-220, Jules Center**, Jefferson Community College, 1220 Coffeen Street, Watertown, NY.

The agenda is attached. Resolutions will be posted on the Board of Trustees [web page](#) no later than Tuesday, March 5, 2024.



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES
Wednesday, March 6, 2024
4:00 p.m.**

MEETING AGENDA

- **Call to Order**
- **Approval of Minutes** – February 8, 2024
- **Introductions**
- **Privilege of the Floor**
- **Updates**
 - JCC Foundation – Nathan Hunter
 - College Senate – Joshua Hammond
 - Student Trustee – Tye LaClair
- **President's Report**
- **Finance and Audit Committee** – Committee Chair Damon Draught
 - Budget Amendments:
Resolution 117-24: 2023-2024 Budget Amendment: SUNY Apprenticeship Program
 - Financial Statements: January 2024
- **Academic and Educational Services Committee** – Committee Chair Cindy Intschert
 - Resolution 118-24: Academic Calendar Policy
- **Facilities Committee** - Committee Chair Stephen Todd
- **Executive Session**
- **Personnel Committee** - Committee Chair Beth Fipps
 - Resolution 119-24: 2024 Continuing Appointments – Faculty
 - Resolution 120-24: 2024 Promotions – Faculty
 - Resolution 121-24: 2024-2025 Sabbaticals
- **Other Business**
 - Resolution 122-24: Ratification of Contracts
- **Schedule of Upcoming Meetings and Events**
 - Inauguration Ceremony – March 15, Friday at 2:00 p.m.
 - Academic & Educational Services Committee Meeting – March 20, 2024, Wednesday 3:00 p.m
 - Personnel Committee Meeting –March 20, 2024, Wednesday at 4:00 p.m
 - Finance & Audit Committee Meeting – April 3, 2024, Wednesday at 3:00 p.m.
 - Board of Trustees Meeting – April 3, 2024, Wednesday at 4:00 p.m
- **Adjournment**