



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MEETING NOTICE

TO: Members of the Board of Trustees
Jefferson Community College

FROM: Michaela Frederick

DATE: April 30, 2025

SUBJECT: May 2025 Meeting

The May 2025 meeting of the Jefferson Community College Board of Trustees will be held on **Wednesday, May 7, 2025, at 4:00 p.m. in the Board Room, Room 6-220, Jules Center,** Jefferson Community College, 1220 Coffeen Street, Watertown, NY.

The agenda is attached. Resolutions will be posted on the Board of Trustees [web page](#) no later than Tuesday, May 6, 2025.



JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES
Wednesday, May 7, 2025
4:00 p.m.

MEETING AGENDA

- **Call to Order**
- **Approval of Minutes** – April 2, 2025
- **Introductions**
- **Privilege of the Floor**
- **Updates**
 - College Senate – Tim Grosse
 - Student Trustee – Genesis Crice
- **President's Report**
- **Finance and Audit Committee** – Committee Chair Damon Draught
 - Budget Transfer:
Resolution 138-25: 2024-2025 Budget Transfer: Collegiate Science Technology Entry Program (CSTEP) Grant
 - Budget Amendments:
Resolution 139-25: 2024-2025 Budget Amendment: Brightway Education Foundation Grant
Resolution 140-25: 2024-2025 Budget Amendment: CSTEP Grant
Resolution 141-25: 2024-2025 Budget Amendment: Home Based Child Care Training Program V Grant
Resolution 142-25: 2024-2025 Budget Amendment: SUNY Enhancing Supports and Services for Students With Disabilities for Postsecondary Success Grant
Resolution 143-25: 2024-2025 Budget Amendment: SUNY Internship Scholarship Program Grant
 - Financial Statements: March 2025
- **Academic and Educational Services Committee** – Committee Chair Cindy Intschert
 - Resolution 144-25: Revisions to Senate Bylaws
 - Resolution 145-25: Registration and Withdrawal Policy Revision
 - Resolution 146-25: Approval of Periodic Program Review: Sports Management A.S.
- **Facilities Committee** - Committee Chair Stephen Todd
- **Executive Session** (*if needed*)
- **Personnel Committee** - Committee Chair Beth Fipps
 - Resolution 147-25: Emeritus Policy Revision
- **Other Business**
 - Resolution 148-25: Ratification of Contracts

- **Schedule of Upcoming Meetings** (*Held in Board Room 6-220 unless otherwise noted*)
 - Facilities Committee – Monday, May 12, 4pm
 - Academic and Educational Services Committee – Wednesday, May 21, at 3pm
 - Personnel Committee Meeting – Wednesday, May 21, at 4pm
 - Finance & Audit Committee Meeting – Wednesday, June 4, at 3pm
 - Board of Trustees Meeting – Wednesday, June 4, at 4pm
- **Upcoming Events**
 - Athletic Awards Ceremony – TONIGHT, May 7, at 5pm
 - Black River Review Unveiling – May 8, 3:30pm
 - Nurse Pinning – Thursday, May 15, at 4:30pm
 - Commencement – Friday, May 16
 - Recognition Celebration – Tuesday, May 20, 2-4pm
- **Adjournment**