



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MEETING NOTICE

TO: Members of the Board of Trustees
Jefferson Community College

FROM: Michaela Frederick

DATE: August 27, 2025

SUBJECT: September 2025 Meeting

The September 2025 meeting of the Jefferson Community College Board of Trustees will be held on **Wednesday, September 3, 2025, at 4:00 p.m. in the Board Room, Room 6-220, Jules Center**, Jefferson Community College, 1220 Coffeen Street, Watertown, NY.

The agenda is attached. Resolutions will be posted on the Board of Trustees [web page](#) no later than Tuesday, September 2, 2025.



**JEFFERSON COMMUNITY COLLEGE
BOARD OF TRUSTEES
Wednesday, September 3, 2025
4:00 p.m.**

MEETING AGENDA

- **Call to Order**
- **Approval of Minutes** – July 2, 2025
- **Introductions**
- **Privilege of the Floor**
- **Updates**
 - Senate – Tim Grosse
 - Student Trustee – Alessio Caruana
- **President's Report**
- **Finance and Audit Committee** – Committee Chair Damon Draught
 - Budget Amendments:
 - Resolution 169-25: 2025-2026 Budget Amendment: SUNY Childcare Grant
 - Resolution 170-25: 2024-2025 Budget Amendment: SUNY Reconnect Grant
- Financial Statements: July 2025
- **Academic and Educational Services Committee** – Committee Chair Cindy Intschert
- **Facilities Committee** - Committee Chair Stephen Todd
- **Executive Session** (*if needed*)
- **Personnel Committee** - Committee Chair Beth Fipps
- **Other Business**
 - Resolution 171-25: Ratification of Contracts
- **Schedule of Upcoming Meetings** (*Held in Board Room 6-220 unless otherwise noted*)
 - Facilities Committee – Monday, September 8, at 4pm
 - Academic and Educational Services Committee – Wednesday, September 17, at 3pm
 - Personnel Committee Meeting – Wednesday, September 17, at 4pm
 - Finance & Audit Committee Meeting – Wednesday, October 1, at 3pm
 - Board of Trustees Meeting – Wednesday, October 1, at 4pm
- **Adjournment**