



Jefferson  
COMMUNITY COLLEGE

# *Call* FOR NOMINATIONS Emeritus/Emerita Designation

*The Recognition Celebration Committee is now accepting nominations for Emeritus/Emerita designation. This honor is awarded annually by the Board of Trustees to retired employees who have made distinguished contributions to the College.*

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## Eligibility Criteria

- Retired for at least two academic years (except College President or Trustees, who may be considered immediately upon retirement in good standing).
- Length of Service:
  - Faculty, staff, and administrators: 15 years of continuous full-time service
  - President: 10 years of continuous service
  - Trustees: 10 years of service
- Faculty must hold the rank of Full Professor.
- Professional Services Staff must meet promotion requirements (one promotion if hired before 2010; two promotions if hired in 2010 or later).
- Classified, FSA, and Management/Confidential staff have no specific title requirements.

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## Nomination Process & Deadline

- Nominators must complete the Emeritus/Emerita Nomination Form and submit it to the Human Resources Department.
- Deadline for nominations: December 15, 2025.
- Nominations will be reviewed by Human Resources, the President, and the Board of Trustees.
- Successful candidates will be honored at the May 2026 Recognition Celebration.

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*We invite faculty, staff, students, and community members to help us recognize the outstanding service of our retirees by submitting nominations.*

*For more information or to obtain a nomination form, please contact Human Resources.*