



Jefferson
COMMUNITY COLLEGE

Call FOR NOMINATIONS Emeritus/Emerita Designation

The Recognition Celebration Committee is now accepting nominations for Emeritus/Emerita designation. This honor is awarded annually by the Board of Trustees to retired employees who have made distinguished contributions to the College.

Eligibility Criteria

- Retired for at least two academic years (except College President or Trustees, who may be considered immediately upon retirement in good standing).
- Length of Service:
 - Faculty, staff, and administrators: 15 years of continuous full-time service
 - President: 10 years of continuous service
 - Trustees: 10 years of service
- Faculty must hold the rank of Full Professor.
- Professional Services Staff must meet promotion requirements (one promotion if hired before 2010; two promotions if hired in 2010 or later).
- Classified, FSA, and Management/Confidential staff have no specific title requirements.

Nomination Process & Deadline

- Nominators must complete the Emeritus/Emerita Nomination Form and submit it to the Human Resources Department.
- Deadline for nominations: December 15th
- Nominations will be reviewed by Human Resources, the President, and the Board of Trustees.
- Successful candidates will be honored at the May Recognition Celebration.

We invite faculty, staff, students, and community members to help us recognize the outstanding service of our retirees by submitting nominations.

For more information or to obtain a nomination form, please contact Human Resources at humanresources@sunyjefferson.edu.