

Non-Matriculated Student Registration Information

Non-Matriculated Students: (not enrolled in a degree at JCC/not planning to use financial aid)

Winter 2018

DATES:

Online Classes: December 17-January 18; Preview Week opens December 11

Registration opens April 3, 2018; Registration closes on 12/13/2019

Face-to-Face Classes: January 2-January 18

Registration opens April 3, 2018; Registration closes on 1/02/2019

Due to the condensed nature of winter session classes, we recommend limiting enrollment to one class.

COURSE LISTINGS

To view our course offerings for the Winter term please visit our [Course Listings](#)

HOW TO REGISTER

- Complete and return the [Course Registration form](#) and [Payment Authorization form](#) (via fax to 315-786-2471; or email a scanned copy to advising@sunyjefferson.edu; or mail to Jefferson Community College; Enrollment Services; 1220 Coffeen St.; Watertown, NY 13601)
- Include **all** requested information, including the 5 digit CRN of desired courses (Search our [Course Listings](#))
- Completion of our placement exam or prior completion of a college-level English or Math course is required to take an English or Math course at Jefferson
- If applicable, please provide evidence that you have met the prerequisite requirements (unofficial transcript, grade report, etc.)
- If you need assistance selecting appropriate courses or with the registration process, please contact Enrollment Services at 315-786-2437 or advising@sunyjefferson.edu

TUITION AND FEES

	<u>Resident</u>	<u>Non-Resident**</u>
Per credit tuition and fees:	\$215.00	\$413.00
Typical 3 credit tuition and fees:	\$645.00	\$1239.00
Typical 4 credit tuition and fees:	\$860.00	\$1652.00

**** If you are not a resident of Jefferson County your bill may reflect a "non-resident" tuition charge. If you are a resident of NYS, but do not live in Jefferson County, you may submit a certificate of residency to be completed by your county treasurer's office. Once this form is received by Jefferson we will remove the "non-resident" charge. Forms for each county in NYS can be located at <http://www.sunyjefferson.edu/costs-aid/tuition-fees.php>**

Bill Due Dates:

Online classes: Due December 12

Campus classes: Due December 18

**Please note that students will incur liability for any class attendance or participation prior to tuition payment*

TUITION REFUND POLICY

Classes taught in an 8 week cycle or less will follow the tuition refund schedule below:

- Before first week of classes: 100% Refund
- During the 1st week of classes: 25% Refund
- During the 2nd week of classes: 0% Refund