

Jefferson Community College
Office of the Registrar
1220 Coffeen Street G
Watertown, NY 13601
Phone: 315-786-2308 Fax: 315-786-2349 G

Request for Replacement Diploma
Replacement Cost \$30

Please Note

Replacement diplomas are duplicates of the original diploma issued by Jefferson Community College. A request for change of name on the diploma will not be honored.

Name: (Please Print) _____

Date of Birth: _____

Student ID Number: _____

Mailing Address: (Please enter address and telephone)

Street: _____

City: _____

State/Zip: _____

Telephone: _____

Date of Graduation: _____ **Verified by** _____
(office use only)

Degree Earned: _____ **Verified by** _____
(office use only)

Replacement Cost \$30:

Payment Options: () Cash () Check () Money Order () Credit/Debit Card

Type of Card (Visa, Mastercard, Discover)

Card # _____ Expiration Date _____

Payment received date _____ Payment taken by _____

PLEASE sign and date:

Signature: _____

Date: _____